



## ATASCADERO MUTUAL WATER COMPANY

5005 El Camino Real ▪ PO Box 6075 ▪ Atascadero, CA 93423  
805-466-2428 ▪ 805-466-2596 ▪ [www.amwc.us](http://www.amwc.us)

# Property Owner Account Preferences

**This form must be filled out by the shareholder (property owner on title).**

*Atascadero Mutual Water Company (AMWC) is a mutually owned water company, which means that property owners within our service area are our shareholders. In accordance with State of California requirements, all water service accounts must be maintained in the name of the property owner listed on the title.*

*AMWC does not open or maintain accounts in the name of tenants or any non-owners, including business owners who may be leasing a commercial property.*

SHAREHOLDER INFORMATION			
Account Number		(AMWC Use)	LOT:
Service Address			
Property Owner Name			
Mailing Address			
City, State, Zip			
Owner Phone			
Email			

### PROPERTY TYPE (**CHECK ONE** only):

<input type="checkbox"/> <b>RESIDENTIAL TENANT INFO</b> (SFR or Residential Condo)	<input type="checkbox"/> <b>COMMERCIAL TENANT INFO</b> (Commercial, Industrial, Fireline, Landscape, or Multi-family Serving more than 1 unit)	
We do not collect/maintain personal contact information of tenants or track when tenants move in or out of the property. A paper bill will be addressed to <b>"OCCUPANT"</b> and mailed to the service address each month. Tenants do not have access to the property owner's online account portal; however, they may make payments using the QUICK PAY option available from the home page of our website.	Name	
	Business	
	C/O	
	Mailing Address	
	City, State, Zip	
	Tenant Phone	
	Tenant Email	

If your property is managed, complete the **PROPERTY MANAGER** section on the next page

PROPERTY MANAGER (OR AUTHORIZED REPRESENTATIVE)	
Name of Property Manager or Authorized Representative	
Company Name	
Mailing Address	
City, State, Zip	
Phone	
Email	

**Release of Account Information (CHECK ONE only)**

- ☐ GENERAL ACCESS: I hereby authorize AMWC to release (verbally and/or in writing) information regarding this account and to provide my property manager/authorized representative with access to AMWC's online payment portal (view water usage, payment history, view & print bills and make manual payments). This authorization to release my account information will remain in effect until I direct AMWC otherwise.
- ☐ PRIMARY FULL ACCESS: I hereby direct AMWC to give Primary Access of my online water account to my property manager/authorized representative. I understand that in doing so, the property manager/authorized Representative will have the ability to make scheduled payments on my behalf and will have full control of all online account preferences. **ONLY Select this option if the property manager or authorized agents need to schedule recurring payments.**

**Terms and Conditions**

By signing below, I represent and warrant that I am the owner of the property at the service address listed above and recognize that such ownership makes me a shareholder in the Atascadero Mutual Water Company (AMWC). I understand and agree that, as the shareholder, I am solely responsible for payment of all charges associated with AMWC providing water service to the property, even if such charges were incurred by a tenant. If I have authorized AMWC to send the original water bill to a property manager/authorized representative or to release account balance information to a property manager/authorized representative and/or tenant, then I further agree to indemnify, defend and hold AMWC harmless from and against any and all actions, claims, demands, damages, settlements and costs, including attorneys' fees, it may incur as a result of, in connection with, or arising from AMWC's release of such account information.

Shareholder Signature: \_\_\_\_\_

Date: \_\_\_\_\_